

Rules for Visitor Parking and Visitor Parking Passes for Melody Commons

The Melody Commons Court Association (MCCA) has allocated a visitors parking area. These stalls are located on the East end of the property.

To ensure that these visitor parking stalls are utilized as intended, for the benefit of all owners, each suite within Melody Commons has been issued an authorized parking pass (2 of passes per suite).

The following rules and regulations govern visitor parking and the use of the parking pass:

- The visitor parking stalls are for temporary use by guests or visitors only.
- Temporary use means brief or occasional, but not recurring and regular use. A resident must utilize all of his allowed parking spaces before their guests utilize visitor parking is used - (3) cars can be fit into each driveway.
- **The parking of resident vehicles in any of the visitor parking stalls without prior board approval will be subject to removal at the owner's expense.**
- Exception: A resident may temporarily park their vehicle in the visitor parking in exchange for an oversized visitor vehicle in their resident spot or to accommodate a service vehicle needing close access to the unit , (i.e.: carpet cleaning, plumbing, electricity, painting, etc.)
- Owners are responsible for ensuring that the authorized parking pass and associated rules are made available to their tenants, if applicable.
- Parking pass must be displayed prominently by placing it, with house number facing up, in the window on the driver side dashboard of any vehicle, utilizing the temporary visitor parking.
- ***Vehicles must fit completely within the width and length of the parking space lines. If the vehicle is too large to fit in the area, it must be parked at another location.***
- Any vehicle parked in a visitor parking stall, and not displaying the authorized parking pass, will be subject to removal at the vehicle owner's expense.
- Temporary visitor parking is considered 24 hours or less.
- In special circumstances, exceptions or extensions to these limits can be requested of the Board, through the Board email. Advance notice is required for special circumstance requests.
- If the visitor parking pass is lost, it can be reissued at a cost of \$10.00 for two passes. Contact the Board.
- Please be aware that parking may be limited during winter months as snow accumulates.
- Please work with us when it snows and be available to move your vehicle when the plow is here.

All visitor or guest vehicles are subject to the same rules and regulations regarding the care and use of the parking facilities by resident vehicles.

Abuse of the Visitor Parking Rules may result in the offending vehicle being removed from the visitors parking area at the vehicle owner's expense, and the revoking of visitor parking privileges for the MCCA owner held responsible.

If you have any questions regarding Visitor Parking contact the Melody Commons Court Association Board through email at: MelodyCommons@gmail.com

Violation of any rules will result in towing.