*Minutes*

# WESTWOOD VISTA CONDOMINIUM ASSOCIATION

*39th (2018) ANNUAL MEETING*

*September 11th, 2018*

**DETERMINATION OF A QUORUM: (51%):** With more than 51% of homeowners present in person or via proxy, a legal quorum was obtained.

**PROOF OF NOTICE OF MEETING:** The proof of notice of meeting was reviewed.

**CALL TO ORDER:** This meeting was called to order at 6pm at the office of Snow’s Management.

**MINUTES FROM 2017 ANNUAL MEETING:** The 2017 minutes were reviewed. Nancy Sanders made a motion to accept the minutes as written, Bruno Kappes seconded and the motion carried unopposed.

**REPORTS:**

**PRESIDENT’S REPORT:** Larry Strom reported the association is in good financial standing. The association was able to save money this past year with the insurance renewal and not hauling as much snow away. The asphalt was replaced, the fencing was repaired after being hit, exterior lighting upgraded, the island flower bed is now being maintained by Kim Amaya, recycling has been implemented, and painting of the North side of the building was completed.

**FINANCIAL REPORT:** The 2017 FYE and August 2018 financials were reviewed.

**ELECTION:** Lisa Mock made a motion to reelect the 2017-18 board of directors to serve on the 2018-19 board of directors. Richard Helm seconded the motion.

**MEMBER DISCUSSION:**

* **Window Cleaning:** American Janitorial was contracted to clean the windows. Several homeowners are not satisfied with the job stating there is still dirt and bird feces on their windows. Management is to contact American Janitorial to come back out and adequately clean the windows.
* Bruno Kappes would like to know who is to maintain the intercom/buzzing system outside of the unit doors. Management is to research this.
* Lisa Mock inquired what the process is to replace her windows. Management advised her of this.

**ADJOURNMENT:** With no further business to discuss, Lisa Mock made a motion to adjourn the meeting, Richard Helm seconded and the meeting adjourned at 7pm.

Respectfully Submitted,

Paige Stauffer

Association Manager