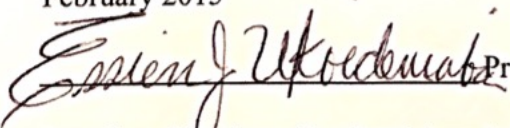


AMCA HR 2015 02 02 REGISTRATION/ INFORMATION FORMS

The Executive Board has made the following findings:

1. From time to time the Association is required to provide information including number of owners, number of tenants to agencies including lending agencies for use in determining the eligibility of units in the association for financing, including federal and state administered or insured loans. Providing false or incorrect information to these agencies is a violation of law.
2. The association is also required to provide information to lenders regarding changes in association declarations or bylaws and it is required to notify lenders in the project of actions that might affect the security of their loans in the project.
3. To meet these requirements as well as to properly carry out other duties including contacting owners and tenants when necessary, the association must maintain certain information regarding the owners, residents, tenants and lenders in the project.
4. In order to meet its obligations to owners and requirements of law all owners are required to provide and update or correct, as necessary, information about the ownership, occupancy, financing and use of the units.
5. To collect this information the association provides each owner and each new buyer with a Registration/Information (R/I) form that must be completed and returned to the association at a time that is specified on the form. The owner must certify that the information provided is complete and correct, therefore, original forms must be signed by the owner and filed with the association. Copies are not sufficient.
 - A. The mailing address on the last Registration/Information form on file with the association shall be the official or registered address for contact with the unit owner. Communications sent or delivered to the registered address are considered sent to or served on the owner.
6. When a unit is purchased or when any information on the R/I form changes the owner must submit an R/I or update R/I form to the association within 15 days of the purchase or change. R/I Forms may be obtained from the manager.
7. The association will, from time to time, send new R/I forms to all owners requiring all owners to review the R/I forms and if any information is incorrect or has changed, it must be corrected. All update forms, whether there are changes or not, must be signed by the owner and returned to the association by the date specified on the form.
8. Forms when sent out are by reference a part of this rule.
9. Failure to return a completed R/I form by the date specified is a violation of association rules.

ADOPTED by the Board of Directors of American Meadows Condominium Association this 13 day of February 2015

 President

American Meadows Condominium Association