

DECLARATION SUBMITTING PEAL PROPERTY  
TO HORIZONTAL PROPERTY REGIME

BIG LAKE CONDOMINIUMS

EXHIBIT "D"

Bylaws of  
Big Lake Condominiums Owners Association, Inc.

ARTICLE I

CONDOMINIUM OWNERSHIP

Section 1. Name. The project known as BIG LAKE CONDOMINIUMS consists of that certain land and all improvements thereon, in the Palmer Recording District, Third Judicial District, State of Alaska, more particularly described as follows:

Lot Fifteen "A" (15-A), ROBERT PAYTON SUB-DIVISION, according to the official plat thereof, filed under Plat Number 73-51, Records of the Palmer Recording District, Third Judicial District, State of Alaska.

Section 2. Applicability of Bylaws. The provisions of these Bylaws are applicable to the condominium project known as Big Lake Condominiums, as such Project was originally submitted to the provisions of the Horizontal Property Regimes Act (Title 34, Chapter 07, Alaska Statutes) by L. H. Construction, Inc., an Alaska corporation, which is hereinafter referred to as "Developer" or "Declarant." All provisions of these Bylaws shall bind and be effective upon the owners of all condominium units within the Project, and any and all other persons that may use, or be on or about the Project, or any part of it in any manner. The mere ownership, leasing, rental or occupancy of a unit within the Project shall signify that these Bylaws are accepted, ratified, and agreed to be complied with.

ARTICLE II

OFFICE

Section 1. Principal Office. The principal office of the Association shall be maintained at the Project. In the event of incorporation, the registered office of the corporation may be at such place within the Matanuska-Susitna Borough as the Board of Directors may determine.

Section 2. Place of Meetings. All meetings of the Association shall be held at its principal office unless some other place is stated in the call.

ARTICLE III

ASSOCIATION OF OWNERS

Section 1. Membership. All owners of condominium units in the Project shall constitute the Association of Owners, herein

called the "Association." The owner of any condominium unit upon acquiring title thereto shall automatically become a member of the Association and shall remain a member thereof until such time as his ownership ceases for any reason; provided, however, that to such extent and for such purposes, including the exercise of voting rights, as shall be provided by agreement of sale or by lease of any condominium unit filed with the Board of Directors of the Association, the purchaser or the lessee of same shall be deemed to be the owner thereof.

**Section 2. Annual Meeting.** The first annual meeting of the Association shall be called by the Developer, upon ten (10) days' written notice, not later than one hundred twenty (120) days after completion of transfer of title to purchasers representing seventy percent (70%) of the voting strength of all condominium owners as determined by the percentage of undivided interest in the common areas and facilities as provided in the Declaration or seven hundred thirty (730) days after the first conveyance of title to a condominium unit to an owner, whichever shall earlier occur. Thereafter, an annual meeting of the Association shall be held on a weekday not more than ten (10) days removed from the anniversary date of the first annual meeting for the purpose of electing members of the Board and such other business as may come before the meeting.

**Section 3. Special Meetings.** Special meetings may be held at any time upon the call of the President, or upon the call of owners representing at least twenty-five percent (25%) of the undivided interest in the common areas and facilities. Upon receipt of such call, the Secretary shall send out notices of the meeting to all members of the Association.

**Section 4. Notice of Meetings.** A written or printed notice of every meeting of the Association stating whether it is an annual meeting or special meeting, the authority for the call of the meeting, the place, day and hour thereof, and the purpose therefor shall be given by the Secretary or the person or persons calling the meeting at least ten (10) days before the date set for such meeting. Such notice shall be given to each member and first mortgagee in any of the following ways: (a) by leaving the same with him personally, or (b) by leaving the same at the residence or usual place of business of such member, or (c) by mailing it, postage prepaid, addressed to such member at his address as it appears on the records of the Association, or (d) if such owner or mortgagee cannot be located by reasonable efforts, by publishing such notice in any newspaper of general circulation in Anchorage, Alaska, such notice to be published not less than two (2) times on successive days, the first publication thereof to be not less than three (3) days nor more than ten (10) days prior to the day assigned for the meeting. If notice is given pursuant to the provisions of this section, the failure of any member to receive actual notice of the meeting shall in no way invalidate the meeting or any proceedings thereat.

**Section 5. Waiver of Notice.** The presence of all the members, in person or by proxy, at any meeting shall render the same a valid meeting, unless any member shall, at the opening of such meeting, object to the holding of the same for noncompliance with the provisions of Section 4 of this Article III. Any meeting so held without objection shall, notwithstanding the fact that no notice of meeting was given, or that the notice given was improper, be valid for all purposes, and at such meeting any general business may be transacted and any action may be taken.

Section 6. Quorum. Except as otherwise provided in these Bylaws or by law, the presence in person or by proxy of a majority of condominium owners shall constitute a quorum at any meeting of the Association. The vote of a majority of condominium owners present at a meeting at which a quorum is present shall be valid and binding upon the Association except as otherwise provided by law, the Declarations or these Bylaws. As used herein "majority of condominium owners" shall mean owners of condominium units to which are appurtenant over fifty percent (50%) of the undivided interest in the common areas and facilities as set forth in the "Declaration."

Section 7. Voting. Any person, firm, corporation, trust, or other legal entity or a combination thereof, owning any condominium unit in said project duly recorded in his or its name, the ownership whereof shall be determined initially by the records of the Association, shall be a member of the Association, and either in person or by proxy entitled to a vote equivalent to his percentage interest in the common areas and facilities for each condominium unit so owned at all meetings of the Association. Any provision to the contrary notwithstanding, co-owners or joint owners shall be deemed one owner. The authority given by a member to another person to represent such member at meetings of the Association shall be in writing, signed by such member or if a condominium is jointly owned, then by all joint owners, or if such member is a corporation, by the proper officers thereof, and shall be filed with the Secretary, and unless limited by its terms, such authority shall be deemed good until revoked in writing. An executor, administrator, guardian, or trustee may vote in person or by proxy at any meeting of the Association with respect to any condominium unit owned or held by him in such a capacity, whether or not the same shall have been transferred to his name by a duly recorded conveyance. In case such unit shall not have so been transferred to his name, he shall satisfy the Secretary that he is the executor, administrator, guardian, or trustee holding such unit in such capacity. Whenever any such unit is owned by two or more jointly according to the records of said recording district, the vote therefor may be exercised by any one of the owners present in the absence of protest by the other or others.

Any specified percentage of owners means the owners of units to which are appurtenant such percentage in the aggregate of undivided interest in the common areas and facilities as set forth in the Declaration.

Section 8. Adjournment. Any meeting of the Association may be adjourned from time to time to such place and time as may be determined by majority vote of the members present, whether a quorum be present or not, without notice other than the announcement at the meeting. At any adjourned meeting at which a quorum is present, any business may be transacted which might have been transacted by a quorum at the meeting as originally called.

#### ARTICLE IV

##### BOARD OF DIRECTORS

Section 1. Number and Qualification. After control of the Association is vested in the owners as provided in the Declaration, the direction and administration of the project and the affairs of the Association shall be vested in a Board of Direc-

tors (hereinafter "Board") composed of three (3) persons, who shall be elected as hereinafter provided. Each member of the Board shall be an owner, provided, however, that, in the event a unit owner is a corporation, partnership, trust, or other legal entity other than a natural person or persons, then any officer, shareholder or director of such corporation, partner of such partnership, beneficiary or individual trustee of such trust, or manager or such other legal entity, shall be eligible to serve as a member of the Board.

**Section 2. Election and Term of Office.** At each annual meeting of the Association, the owners shall, by a vote of a majority of owners present at such meeting, elect the entire Board for the forthcoming year. The first elected Board of Directors shall be elected at the first annual meeting of Unit owners hereinabove provided for and shall take office not more than thirty (30) days following their election. Members of the Board shall serve without compensation for a term of one (1) year, and until their successors are elected. Vacancies in the Board shall be filled by vote of the remaining members of the Board.

**Section 3. Removal of Directors.** At any regular meeting or special meeting duly called, any one or more of the directors may be removed with or without cause by the affirmative vote of a majority of the owners and a successor may then and there be elected to fill the vacancy thus created. Any director whose removal has been proposed by the owners shall be given an opportunity to be heard at the meeting.

**Section 4. Compensation.** No compensation shall be paid to directors for their services as directors. No remuneration shall be paid to a director for services performed by him for the Association in any other capacity, unless a resolution authorizing such remuneration shall have been adopted by the Board of Directors before the services are undertaken. A director may not be an employee of the Association.

**Section 5. Regular Meetings.** A regular annual meeting of the Board shall be held immediately after, and at the same place as, the annual meeting of the Association. Other meetings of the Board may be called, held and conducted in accordance with such regulations as the Board may, from time to time, adopt. Notice of regular meetings of the Board of Directors shall be given to each director, personally or by mail, addressed to his residence, or by telephone, at least ten (10) days prior to the day named for such meeting.

**Section 6. Special Meetings.** Special meetings of the Board of Directors may be called by the President on three (3) days' notice to each director, given personally or by mail, addressed to his residence, or by telephone, which notice shall state the time, place (as hereinabove provided), and purpose of the meeting. Special meetings of the Board of Directors shall be called by the President or Secretary in like manner and on like notice on the written request of at least three (3) directors.

**Section 7. Waiver of Notice.** Before or at any meeting of the Board of Directors, any director may, in writing, waive notice of such meeting and such waiver shall be deemed equivalent to the giving of such notice. Attendance by a director at any meeting of the Board shall be a waiver of notice by him of the time and place thereof. If all the directors are present at any meeting of the Board, no notice shall be required and any business may be transacted at such meeting.

Section 8. Board of Directors' Quorum. At all meetings of the Board of Directors, a majority of the directors shall constitute a quorum for the transaction of business, and the acts of the majority of the directors present at a meeting at which a quorum is present shall be the acts of the Board of Directors. If, at any meeting of the Board of Directors, there be less than a quorum present, the majority of those present may adjourn the meeting from time to time. At any such adjourned meeting, any business which might have been transacted at the meeting as originally called may be transacted without further notice.

#### ARTICLE V

##### OFFICERS

Section 1. Designation. The principal officers of the Association shall be a President, a Vice President, a Secretary, and a Treasurer, all of whom shall be elected by and from the Board of Directors. The directors may appoint an assistant treasurer, and an assistant secretary, and such other officers as in their judgment may be necessary. One person may hold two offices, except that the offices of President, Vice President and Secretary shall be filled by different persons.

Section 2. Election of Officers. The officers of the Association shall be elected annually by the Board of Directors at the organization meeting of each new Board and shall hold office at the pleasure of the Board.

Section 3. Removal of Officers. Upon an affirmative vote of a majority of the members of the Board of Directors, any officer may be removed, either with or without cause, and his successor elected at any regular meeting of the Board of Directors or at any special meeting of the Board of Directors called for such purpose.

Section 4. President. The President shall be the chief executive officer of the Association. He shall preside at all meetings of the Association and of the Board of Directors. He shall have all of the general powers and duties which are usually vested in the office of president of an association, including, but not limited to, the power to appoint committees from among the owners from time to time as he may in his discretion decide is appropriate to assist in the conduct of the affairs for the Association.

Section 5. Vice President. The Vice President shall take the place of the President and perform his duties whenever the President shall be absent or unable to act. If neither the President nor the Vice President is able to act, the Board of Directors shall appoint some other member of the Board to do so on an interim basis. The Vice President shall also perform such other duties as shall from time to time be imposed upon him by the Board of Directors.

Section 6. Treasurer. The Treasurer shall have the responsibility for Association funds and securities and shall be responsible for keeping full and accurate accounts of all receipts and disbursements in books belonging to the Association. He shall be responsible for the deposit of all monies and other valuable effects in the name, and to the credit, of the Association in such depositories as may from time to time be designated by the Board of Directors.

Section 7. Secretary. The Secretary shall attend and keep the minutes of all meetings of the Board of Directors or of the Association; shall give all notices as provided by these Bylaws, and shall have other powers and duties as may be incidental to the office of Secretary, given by these Bylaws or assigned from time to time by the directors. If the Secretary shall not be present at any meeting, the presiding officer shall appoint a secretary pro tempore, who shall keep the minutes of such meeting and record them in the books provided for that purpose.

Section 8. Auditor. The Association may, at any meeting, appoint some person, firm or corporation engaged in the business of auditing to act as auditor of the Association, and to perform such audits and fiscal duties as may be requested of him by the Association.

#### ARTICLE VI

##### EXECUTION OF INSTRUMENTS

All checks, drafts, notes, bonds, acceptances, contracts and all other instruments except conveyances shall be signed by such person or persons as shall be provided by general resolution applicable thereto. Such instruments shall be signed by the President or the Vice President and by the Treasurer or Secretary or Assistant Treasurer or Assistant Secretary.

#### ARTICLE VII

##### LIABILITY OF BOARD MEMBERS AND OFFICERS

Section 1. Exculpation. No director or officer of the Association shall be liable for acts or defaults of any other officer or member or for any loss sustained by the Association or any member thereof, unless the same has resulted from his own willful misconduct or negligence.

Section 2. Indemnification. Every director, officer, and member of the Association shall be indemnified by the Association against all reasonable costs, expenses, and liabilities (including counsel fees) actually and necessarily incurred by or imposed upon him in connection with any claim, action, suit, proceeding, investigation, or inquiry of whatever nature in which he may be involved as a party or otherwise by reason of his having been an officer, director or member of the Association whether or not he continues to be such director, officer or member of the Association at the time of the incurring or imposition of such costs, expenses, or liabilities, except in relation to matters as to which he shall be finally adjudged in such action, suit, proceeding, investigation or inquiry to be liable for willful misconduct or negligence to the Association in the performance of his duties or in the absence of such final adjudication, any determination of such liability by the opinion of legal counsel selected by the Association. The foregoing right of indemnification shall be in addition to and not in limitation of all rights to which such persons may be entitled as a matter of law and shall inure to the benefit of the legal representative of such person, and shall not apply to the extent any such liability, damage, injury or other expense is covered by any type of insurance.

ARTICLE VIII

FISCAL YEAR

The fiscal year of the Association shall be such as may from time to time be established by the Association.

ARTICLE IX

BYLAWS

Section 1. Amendment. These Bylaws may be amended, modified, or revoked in any respect from time to time by vote of the members of the Association whose aggregate interest in the common elements constitutes seventy-five percent (75%) at a meeting duly called for the purpose, PROVIDED, HOWEVER, that the contents of these Bylaws shall always contain those particulars which are required to be contained herein by the Horizontal Property Regimes Act; and PROVIDED, FURTHER, that no substantial change shall be made to the provisions of these Bylaws between the time of execution and delivery of an agreement of purchase and sale by a purchaser and the time of closing without the consent of the purchaser, unless such purchaser is provided the opportunity to rescind the purchase agreement and have returned any deposit previously made on the purchase.

Section 2. Conflict. In the event of any conflict between these Bylaws and the Declaration, the Declaration shall control, and in the event of conflict with the mandatory provisions of the Horizontal Property Regimes Act, the latter shall control.

ARTICLE X

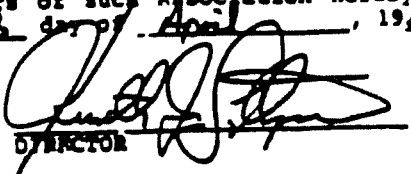
PERIODIC REAPPRAISAL

In accordance with Alaska Statute 34.07.180(b) there shall be a periodic reappraisal of the "Units" and "Common Area" together with a re-computation, if required, of the percentage of undivided interest of each "Unit" owner in the Common Areas as expressed in the Declaration.

ARTICLE XI

ADOPTION OF BYLAWS

The undersigned Directors of such Association hereby adopt the foregoing Bylaws this 18 day of April, 1984

  
DIRECTOR

  
DIRECTOR

  
DIRECTOR

24-9199  
RECORDED - FEB 10/1  
REC. DIST.  
DATE 4/19 10 84  
TIME 9:15 AM  
Requested by LTCAT  
Address 333 W. 4th  
Anchorage, AK 99501

LAW OFFICES OF  
KAY, CHRISTIE,  
AVILLE & COFFEY  
Professional Corporation  
150 BROADWAY, SUITE 1000  
ANCHORAGE, AK 99502  
(907) 276-4338

AMENDMENT TO DECLARATION SUBMITTING REAL PROPERTY  
TO HORIZONTAL PROPERTY REGIME

BIG LAKE CONDOMINIUMS

This Amendment made on the date hereinafter set forth by Declarant, L. H. CONSTRUCTION, INC., an Alaska corporation, having a principal place of business at Anchorage, Alaska, is an amendment to that certain Declaration Submitting Real Property to Horizontal Property Regime for Big Lake Condominiums recorded on April 19, 1984, in Book 353 at Page 971, records of the Palmer Recording District, Third Judicial District, State of Alaska (hereinafter called "Declaration"), and is made for the purpose of reflecting that amended and corrected survey maps and floor plans for this project have been filed in the Palmer Recording District, Third Judicial District, State of Alaska, under File No. 84-106, which amended survey maps and floor plans are incorporated by reference herein as if fully set forth. As used in said "Declaration" the terms "survey maps and floor plans" shall mean the survey maps and floor plans under File No. 84-106 in place and in stead of File No. 84-74.

DATED at Anchorage, Alaska, this 31 day of May, 1984.

L. H. CONSTRUCTION, INC.  
an Alaska corporation

By: [Signature]  
Its: [Signature]

STATE OF ALASKA            )  
  ): ss.  
THIRD JUDICIAL DISTRICT )

THIS IS TO CERTIFY that on the 31 day of May, 1984, before me, the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn as such, personally appeared [Signature], to me known and known to me to be the Executive Director of L. H. CONSTRUCTION, INC., an Alaska corporation, the corporation that executed the within instrument, and he acknowledged to me that the same was signed on behalf of said corporation, in accordance with its bylaws or by resolution of its Board of Directors, for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the days and year first hereinabove written.

[Signature]  
Notary Public for Alaska  
My Commission Expires June 29, 1985



AFFIDAVIT

These amended and corrected floor plans and survey maps are filed to amend and correct the floor plans and survey maps for the herein stated condominium project filed April 19, 1984, under Plat 84-74, in the Palmer Recording District, Third Judicial District, State of Alaska, wherein a registered professional land surveyor certified that such floor plans fully and accurately depicted the layout of the unit numbers and dimensions of the units as built, rather than a registered professional engineer as required by A.S. S 34.07.030; and to set forth a statement required by A.S. S 34.07.030 that no approval or permit is required for the construction of the buildings therein and herein depicted. These amended and corrected floor plans and survey maps are filed for the further purpose of having the same contain a reference to the date of recording of the volume, page, receiving number and date of recording of the Declaration Submitting Real Property to the Horizontal Property Regime Act as required by A.S. S 34.07.040, which reference was inadvertently omitted from said Plat 84-74. These amended and corrected floor plans and survey maps are filed for the further purposes of clarifying that the existing roads and roads as shown on these survey maps shall be available for ingress and egress to other lots within Robert Payton Subdivision as more particularly set forth herein; and that the Metanaska-Susitna Borough assumes no responsibilities for the operation and maintenance of the water supply or sewage disposal systems; nor for the maintenance of access or internal roads.



Dale R. Merrill  
Dale R. Merrill, P.E.  
Registered Professional Engineer



Andrew F. Fotts 5/30/84  
Andrew F. Fotts, R.L.S.  
Registered Professional Land Surveyor

STATE OF ALASKA )  
 ) ss:  
THIRD JUDICIAL DISTRICT)

STATE OF ALASKA )  
 ) ss:  
THIRD JUDICIAL DISTRICT)

THIS IS to certify that on this 30<sup>th</sup> day of May, 1984, before me the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn, personally appeared Dale R. Merrill on the date above written.

THIS IS to certify that on this 30<sup>th</sup> day of May, 1984, before me the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn, personally appeared Andrew F. Fotts on the date above written.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this day and year hereinabove written.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this day and year hereinabove written.

Juan M. McRobert  
Notary Public in and for Alaska

Juan M. McRobert  
Notary Public in and for Alaska

My Commission Expires: April 22, 1985 My Commission Expires: April 22, 1985

84-014183

14

RECORDED - FILED  
PALMER REC.  
DISTRICT

JUN 6 3 14 PM '84

REQUESTED BY Land Title Company  
ADDRESS 333 W. 4th - Suite 317  
Anch, AK 99501