

Minutes  
**ELDERBERRY PARK CONDOMINIUM ASSOCIATION**

Board of Directors Meeting  
June 27, 2023

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**PRESENT:** Carolyn Jones, Mark McCaffrey, and Kathy Wisthoff. Homeowner Cyndy Spurlock was present. Paige Stauffer represented Snow's Management.

**EXCUSED:** John Spurlock and Dee Reeves.

**CALL TO ORDER:** This meeting was called to order at 1:00pm via teleconference.

**PREVIOUS MINUTES:** N/A.

**FINANCIALS:** N/A.

**NEW BUSINESS:**

- Janitorial Contract: JP Facilities and Johnson's Floor Care submitted a bid for interior janitorial services. Kathy moved to conditionally approve the bid from JP Facilities, Mark seconded, no objections motion carried. Management is to ask JP Facilities to clarify if they provide their own equipment and cleaning supplies, and if they will have the same crew assigned to this property.
- Mark moved for Snow's Management to file a claim with Bruce Roberts Co. for the costs of the overhead garage door motor. Kathy Wisthoff seconded, no objections, motion carried. The board will provide details to be forwarded with the claim.

**NEXT MEETING:** TBD.

**ADJOURNMENT:** With no further business to discuss Kathy moved to adjourn, Mark seconded, no objections, meeting adjourned at 1:27pm.

Respectfully Submitted,

Paige Stauffer  
Association Manager