

*Minutes*  
*Board of Directors Meeting*  
**SEACLIFF PLAZA CONDOMINIUM**  
**HOMEOWNERS ASSOCIATION**  
*April 20, 2023*

**MEMBERS PRESENT:** Board Members present were: Mike Tickle, Laura Eakes, Tom Reed, Jeanne Bates and Katy Kerris. Representing Snow's Management, Inc. was Pam snow. Chris Berga with Signature Roofing attended the meeting.

**EXCUSED:** N/A

**CALL TO ORDER:** The meeting was called to order at 4:30 p.m. via Zoom.

**PREVIOUS MINUTES:** The Minutes from the February 16, 2023 Board of Directors meeting were presented for approval. Katy Kerris made a motion to approve as written. Laura Eakes seconded the motion. The motion carried.

**REPORTS:**

**Financials:** The March 31, 2023 Financial Report was reviewed.

**OLD BUSINESS:**

**Roof Proposal Building F:** Chris Berga (Signature Roofing) explained that he will be able to replace the F building roof late August or early September of this year. Katy Kerris explained that snow on the new roofs slid off the roofs this year. Jeanne Bates reported that she had a weird leak this winter (F-23). Chris Berga explained that he had suggested snow stops. Chris will provide a cost estimate for snow stops over the entryways. Chris will inspect the roofs and provide a schedule for replacement. At this time, he suggests that Building F be replaced next.

The Board and Chris discussed replacing the carport roofs – Chris said that at this time he suggests they only concentrate on the living areas. Chris will walk the carports looking for any rot and areas which may require immediate repairs.

**Spring Walk- through:** The Board would like Chris Berga (Signature Roofing) to join in on the walk through this year.

**Security Light @ D13:** The Board will check with D-13 to see if the breaker is off – as the security lights are not on.

**NEW BUSINESS:**

**Special Assessment for roofing replacement:** This topic will be discussed at the June meeting so that it can be presented at the Annual Meeting.

**Notice of Meetings:** Laura Eakes reminded management that all the owners are to be notified of the meeting via email and if no email via UPS.

**EXECUTIVE SESSION:**

**NEXT MEETING:** June 15<sup>th</sup>, 2023 – discuss the budget and Annual Meeting.

**ADJOURNMENT:** There being no further business to discuss the meeting adjourned at 5:50p.m.

Respectfully Submitted:

Pam Snow, PCAM®  
Association Manager